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Alaska Native Tribal Health Consortium
Division of Environmental Health and Engineering
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Document Distribution

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Division of Environmental Health and Engineering

Cooperative Project Agreement

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A Health Facility Improvement Project Between:
The Alaska Native Tribal Health Consortium and
The Kodiak Island Health Care Foundation and
The Kodiak Island Borough in
Kodiak, Alaska
Project No. AN 04-G95
April 2004

**COOPERATIVE PROJECT AGREEMENT
HEALTH FACILITY IMPROVEMENT PROJECT
KODIAK, ALASKA**

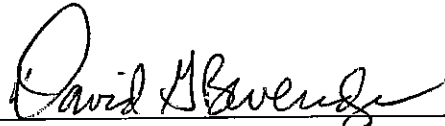
PROJECT NO. AN 04-G95

To complete this project, the ANTHC, Kodiak Island Health Care Foundation, and Kodiak Island Borough mutually agree to the terms and conditions contained in this Agreement.

RECOMMENDED BY:

4/7/04

Date



David G. Beveridge, P.E.
Regional Manager
DEHE, ANTHC

APPROVED BY:

4/8/04

Date

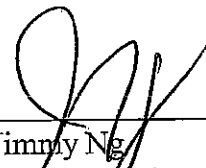


Paul Sherry
Chief Executive Officer
ANTHC

APPROVED BY
THE KODIAK ISLAND
HEALTH CARE FOUNDATION:

4/20/04

Date



Jimmy Ng
Executive Director
Kodiak Island Health Care Foundation

**COOPERATIVE PROJECT AGREEMENT
HEALTH FACILITY IMPROVEMENT PROJECT
KODIAK, ALASKA**

PROJECT NO. AN 04-G95

TABLE OF CONTENTS

A. INTRODUCTION	1
B. SCOPE OF PROJECT	1
C. PROJECT COST	2
C 1. Cost Estimate Table.....	2
C 2. Project Funding	2
D. PROJECT ADMINISTRATION.....	3
E. AUTHORITY FOR APPROVAL	3
F. PROVISIONS FOR PROJECT COMPLETION	3
APPENDIX	

**COOPERATIVE PROJECT AGREEMENT
HEALTH FACILITY IMPROVEMENT PROJECT
KODIAK, ALASKA**

PROJECT NO. AN 04-G95

DATE OF AGREEMENT:
April 2004

A. INTRODUCTION

Throughout this Cooperative Project Agreement (CPA) the following entities are referred to as follows:

Kodiak Island Health Care Foundation	=	KIHCF
Kodiak Island Borough	=	KIB
Providence Kodiak Island Medical Center	=	PKIMC
Alaska Native Tribal Health Consortium	=	ANTHC
Division of Environmental Health and Engineering	=	DEHE
Denali Commission	=	Commission

The ANTHC, DEHE, role is to provide sustainable environmental health solutions in partnership with the people it serves to create healthy and safe Native communities.

This CPA contains information about the project scope of work, funding, costs, and administration, and is being performed under the provisions of the following agreements:

- Memorandum of Understanding Between the Denali Commission and the Alaska Native Tribal Health Consortium for Alaska Rural Primary Care Facilities and Sanitation Facilities Planning, Design, and Construction, dated July 2002. This MOU defines the roles and responsibilities of each party and supercedes the original MOU dated March 2001.
- Denali Commission Financial Assistance Award Project No. 0071-DC-2002-I24, Addendum A, dated December 2003.

B. SCOPE OF PROJECT

This project will complete the design studies and construction planning for renovating existing space within the Providence Kodiak Island Medical Center into a Kodiak Community Health Center. The medical center is owned by the Kodiak Island Borough, and the community health center is owned by the Kodiak Island Health Care Foundation. No construction will be performed under this project phase.

C. PROJECT COST

C 1. Cost Estimate Table

Job Type	Scope of Work	Qty	Units	Unit Cost	Total Cost	Funding Source
						Denali Commission FY 02
M-CL	Renovation design	1	LS	125,000	125,000	125,000
Total Award					\$125,000	\$125,000

C 2. Project Funding

Contributor	Fiscal Year	Description	Amount
<u>Denali Commission</u>	<u>Federal 2002</u>	<u>NA</u>	<u>\$ 125,000</u>
TOTAL PROJECT FUNDING			<u>\$ 125,000</u>

Denali Commission funding for this health facility improvement project has been made available to the ANTHC through a separate Financial Assistance Award (FAA), or amendment to an existing FAA, between the Denali Commission and the ANTHC. It is understood that funding transfers will be made to the ANTHC incrementally. Project activities should not proceed until funding for each increment of work is available to the ANTHC. By signing this Agreement, the Kodiak Island Health Care Foundation is assuring that matching funds from other contributing agencies shall be made available to the project.

ANTHC will forward project funding to the KIHCF upon request, unless directed in writing by the KIHCF to transfer funds directly to the KIB.

The KIHCF shall not be obligated to continue performance that requires an expenditure of more funds than awarded under this CPA plus funding from other sources as specified in the funding application to the Denali Commission. If the KIHCF has reason to believe that the total amount required for performance will be greater than the amount of this CPA plus any other funding source amounts so specified as initially available, the KIHCF shall provide notice to the ANTHC within ten (10) days of discovery. If the Commission (or any other funding source) does not increase the funding authorization for the project, the KIHCF may suspend performance until sufficient additional funds are awarded, or complete the project without additional funding assistance through this CPA.

D. PROJECT ADMINISTRATION

In conformance with the Commission's Financial Assistance Award, Addendum A, dated December 2003, the following Project Management Methodology option has been selected by the KIHCF:

The project design will be managed by the KIB under separate agreement with the PKIMC, which will function as a contracting agent for the KIHCF. The KIHCF has met standards for a "Pass Through" organization approved by the Commission. The ANTHC will only maintain program oversight of the project. No technical assistance or project management will be provided by the ANTHC.

This Agreement shall take effect upon signature by all parties and remain in effect until the expiration of the "Performance Period" specified within the Commission's Financial Assistance Award or subsequent Amendment(s).

E. AUTHORITY FOR APPROVAL

Upon signing this document, the ANTHC Chief Executive Officer delegates authority to sign all subsequent agreements related to this project to the Director of Regional Facilities Services, DEHE.

F. PROVISIONS FOR PROJECT COMPLETION

The following sections from the ANTHC, DEHE, Cooperative Project Agreement Provisions Manual for Health Facilities Projects (Orange Book), dated June 2003, are incorporated into this Agreement by reference. For the purposes of this Agreement, all references to "Local Participant" shall mean the KIHCF.

- Section 1, "Provisions for All Cooperative Project Agreements"
- Section 3, "Provisions for Local Participant Management of Force Account Labor and Local Procurement of Force Account Management"
- Section 4, "Provisions for Regional Health Organization Management of Force Account Labor for Pass Through Projects"
- Section 5, "Insurance and Indemnification Provisions for Force Account Labor Projects Managed by the ANTHC or the Local Participant"
- Section 6, "Assurances for All Construction Programs" (Standard Form 424D)

The following federal provisions apply to this project:

- 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments
<www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html>
(applies to local or tribal government)
- OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments <www.whitehouse.gov/OMB/circulars/a087/a087-all.html >
(applies to local or tribal government)
- OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations <www.whitehouse.gov/OMB/circulars/a133/a133.html>
(applies to all Agreements)
- 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations
<www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html>
(applies to non-profits)
- OMB Circular A-122, Cost Principles for Nonprofit Organizations
<www.whitehouse.gov/OMB/circulars/a122/a122.html> (applies to non-profits)

APPENDIX

Environmental Review Memorandum



ALASKA NATIVE TRIBAL HEALTH CONSORTIUM
Division of Environmental Health & Engineering
1901 South Bragaw Street, Suite 200
Anchorage, Alaska 99508

MEMORANDUM

DATE: April 2004

FROM: Environmental Review Officer

SUBJECT: Kodiak, Alaska, Environmental Review
Project No. AN 04-G95

TO: FOR THE RECORD

Based upon proposed Federal funding for this project, an environmental review in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) is required. The Alaska Native Tribal Health Consortium (ANTHC) has considered all potential environmental concerns (specific and cumulative effects) associated with the project in consultation with applicable federal, state, and local authorities. An Environmental Review has been completed with respect to the proposed health facilities planning project.

FINDINGS

This environmental review finds that no further environmental investigation is necessary. It is recommended that the Denali Commission approve a determination of eligibility for categorical exclusion from the Environmental Assessment process for this project. Current Indian Health Service (IHS) policy (Federal Register, Vol. 58, No. 3, January 6, 1993, pp. 569-572) allows for IHS categorical exclusions for certain projects. In particular, Section H, No. 4 allows for a categorical exclusion for projects to conduct "engineering studies and investigations including soil borings and test well drilling to gather data for the purpose of determining engineering feasibility and permit facility design." This project will complete such an investigation.

SCOPE OF WORK

This project will complete the design studies and construction planning for renovating existing space within the Providence Kodiak Island Medical Center into a Kodiak Community Health Center. No construction will be performed under this project phase. This project will include consideration of community needs, surveys, preliminary engineering evaluations, consideration of alternatives, and recommended facilities. The following field activities may be undertaken in order to complete the scope of this project:

- Site investigation by foot and through the use of locally available transportation (i.e. truck, ATV, snow machine, etc.)
- Ground and aerial surveying
- Soil boring and sampling of surface and subsurface soil
- Test well drilling and monitoring of test wells and existing wells
- Surface water testing and monitoring

The ANTHC agrees to comply with all applicable federal, state and local environmental laws, regulations, and requirements during all phases of the project, as well as obtain any necessary permits.

SUMMARY

With the scope of work outlined for this project, the ANTHC has completed the environmental review. If the scope of work is changed in the future, then the ANTHC will revisit this environmental review to determine if potential environmental concerns have been addressed.


Chris Campbell